



Chiltern
District Council

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District Council

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Joint Appointments and Implementation Committee

Wednesday, 13th November, 2013 at 6.00 pm

**Large & Small Committee Room, King George V House, King George V Road,
Amersham**

A G E N D A

- 1 Evacuation Procedures
- 2 Minutes (*Pages 5 - 6*)
To sign as a correct record the Minutes of the meeting held on 13 May 2013.
- 3 Apologies for Absence
- 4 Declarations of Interest
- 5 Shared Service Review Update (Verbal Report)
- 6 Exclusion of the Public
To resolve that under Section 100(A)(4) of the Local Government Act 1972 the public be excluded from the meeting for the following item(s) of business on the grounds that it involves the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Act.
- 7 Building Control Shared Services Staff Consultation Document (*Pages 7 - 8*)
Appendix 1 - Main Consultation Document (Pages 9 - 18)
Appendix A - Proposed Structure (Pages 19 - 22)
Appendix B - Job Descriptions (Pages 23 - 64)
Appendix C - Current Structure (Pages 65 - 68)

Appendix D - Timetable (Pages 69 - 72)

Appendix E - Expression of Interest Form (Pages 73 - 76)

- 8 Housing Shared Services Staff Consultation *(Pages 77 - 78)*
 Appendix 1 - Main Consultation Document (Pages 79 - 88)
 Appendix A - Proposed Structure (Pages 89 - 92)
 Appendix B - Job Descriptions (Pages 93 - 126)
 Appendix C - Current Structure (Pages 127 - 130)
 Appendix D - Timetable (Pages 131 - 134)
 Appendix E - Example of Expression of interest form (Pages 135 - 138)
- 9 Harmonisation of Terms and Conditions *(Pages 139 - 144)*
 Appendix A - High Level Harmonisation Implementation Plan (Pages 145 - 148)
 Appendix B - Harmonisation Update (Pages 149 - 152)
 Appendix C - Graph (Pages 153 - 154)
 Appendix D - Graph (Pages 155 - 156)
 Appendix E - Chart (Pages 157 - 158)

Membership: Joint Appointments and Implementation Committee

Councillor Robert Burns-Green	Chiltern District Council
Councillor Isobel Darby	Chiltern District Council
Councillor Peter Jones	Chiltern District Council
Councillor Michael Smith	Chiltern District Council
Councillor David Spate	Chiltern District Council
Councillor Barry Harding	South Bucks District Council
Councillor Paul Kelly	South Bucks District Council
Councillor Mrs Penelope Plant	South Bucks District Council
Councillor Roger Reed	South Bucks District Council
Councillor Duncan Smith	South Bucks District Council

The next meeting of the Joint Appointments and Implementation Committee is due to take place on Monday, 16 December 2013

